

TO: Scientific Session Presenters
FM: Paul Andrews, M.D., Program Committee Chairman
RE: Western Section AUA, 86th Annual Meeting



2010 Important Presenter Guidelines and Deadlines below:

✓ Mark off your deadlines

✓ **June 14:** Deadline to submit abstracts online & disclosure forms.

August 31: Deadline to reply by email for your acceptance to present.

September 1: Deadline to submit your Powerpoint slides. Email to: abstracts10@wsaua.org (include your name & abstract# in the subject line of the email.) If a large file, mail your CD to WSAUA, 1950 Old Tustin Ave., Santa Ana, CA 92705 – label with your name and abstract#.)

October 14: Deadline to pre-register at discounted rate. All presenters must register.

ASAP: Make your room reservations. (Rooms will most likely sell out.)

PowerPoint Slide Instruction : Microsoft PowerPoint digital files will be the only method of presenting your paper at the Annual Meeting.

- The WSAUA will need to receive your PowerPoint file(s) in advance via email or CD ROM.
- Slides to follow the 6x6 rule
- MAC Users: Be sure your file can be opened on a P.C. Some early versions of Power-Point may not be compatible.
- All files will be pre-loaded into an IBM compatible Laptop P.C. where they will be stored for use in your presentation.
- Short imbedded videos are permitted, however, will be subject to output testing.
- You will be able to make minor adjustments or bring an updated file on a CD or data stick 24 hours in advance to your presentation at the meeting.
- Please bring backup of file to meeting.
- You will NOT be permitted to use your own computer at the time of presentation.

Dress code: slacks and aloha shirt for presenters and evening social events.

Presentations at the WSAUA Annual Meeting:

- Must represent a balanced view of the therapeutic options,
- Must identify commercial products if they are unlabeled or investigational uses
- Which use generic names or products contribute to impartiality; if trade names are used, those of several other companies should be used.

Visit www.wsaua.org to register on-line & make hotel reservations.