



Western Section American Urological Association
85th Annual Meeting • Las Vegas, Nevada
JW Marriott Hotel • October 25-29, 2009

UNMODERATED POSTER SESSION INSTRUCTIONS

FOR UNMODERATED POSTERS ONLY

I. GENERAL INFORMATION

A Poster Session is designed to permit the author of a technical paper to explain and illustrate concepts, techniques or research findings in a simple graphic manner that will promote understanding more readily than a "rapid fire" podium address. Groups gather at the various posters and rotate from one to the next, discussing their findings with authors in person. This permits a one-to-one exchange of ideas. Posters **ARE NOT** scientific exhibits. Posters will remain displayed until Wednesday of the meeting. All poster materials are your responsibility.

Please note, unmoderated posters:

- Will not have a formal presentation period. They will be up for viewing all day Sunday.
- Will only utilize half of a poster board – 44 inches X 44 inches.
- Will not be eligible for a poster prize.

II. PRESENTATION PERIOD

Poster Sessions will be held on Sunday, October 25, 2009 • Grand Ballroom, JW Marriott Hotel. Set-up Time: Starting at 6:30 AM. Unmoderated posters do not have a formal presentation. The posters are up for viewing for the entire day. Your poster board number will correspond to the number in the Program Book.

III. POSTER SIZE

Each **UNMODERATED** poster session presenter will have only half use of the poster board. Approximate size: 44 inches by 44 inches. See diagram below.

IV. IMPORTANT REQUIREMENTS

Each poster presenter is required to bring 150 copies on single sheet 8.5"x11" paper displaying supplemental data, conclusions, and/or a scaled down version of the poster. This will enable viewers a take home message of your poster. There will be an attachment on your poster board for the handouts.

V. DO's

1. Make the title of the presentation & authors at least 1 inch lettering at top of poster.
2. Use block lettering (at least 1/2" high) for other portions of poster for emphasis and easy reading.
3. Use large type script if posting a copy of your abstract.
4. Keep illustrative material simple in using charts, graphs, and pictures for viewing 3 to 5 feet away.
5. Use matte (silk) finish for photographs to diminish glare.
6. If bringing segments, number each piece and put in place sequentially.
7. Make captions brief and clear.
8. Make posters as self-explanatory as possible.
9. Provide descriptive handouts for attendees.

Some of the more inexpensive materials you may wish to use are:

1. Use Inkjet or Laser Printer
2. Colored paper in assorted colors (for borders, etc. to give emphasis).

Some color combinations which provide better contrast are:

1. Black on yellow/orange
2. Green on white
3. Red on white
4. White on black

VI. DONT's

1. Do not mount abstracts on heavy board (this does not hang properly).
2. Do not be arty or overly ornate (this detracts from impact of your information).

3. Do not use projection equipment (no electricity is supplied).
4. Do not write or paint on tack board to be used as background for your posters.
5. Do not use sticky tape to mount poster material (this will damage the board).
6. Do not make posters elaborate or costly.
7. Do not consider posters as scientific exhibits (Poster Sessions consist of presentations).

VII. EQUIPMENT SUPPLIED

1. Half (usable area - 44" x 44") of one 4' high by 8' long board mounted on a frame with poster number.
2. Push pins or Velcro tape. (Please leave push pins on board at conclusion of session.)
3. Attachment for handouts.

A SUGGESTED ARRANGEMENT FOR EASY VIEWING IS ILLUSTRATED BELOW:

