

**TO: Scientific Session Presenters**  
**FM: Paul Andrews, M.D., Program Committee Chairman**  
**RE: Western Section AUA, 85<sup>TH</sup> Annual Meeting**



**2009 Important Presenter Guidelines and Deadlines below:**



- June 14:** Deadline to submit abstracts online.
- August 7:** Email notification from WSAUA if paper/poster is accepted.
- August 31:** Deadline to receive presenter's disclosure form.  
*(Presenters who do disclose will not be allowed to present.)*
- August 31:** Deadline to reply to email acceptance to present and make corrections to abstract.
- September 4:** Deadline to receive your Powerpoint slides.  
Email to: [abstracts09@wsaua.org](mailto:abstracts09@wsaua.org) (include your name & abstract# in the subject line of the email.) If a large file, mail your CD to WSAUA, 1950 Old Tustin Ave., Santa Ana, CA 92705 – label with your name and abstract#.
- September 14:** Deadline to pre-register at discounted rate.  
Visit [www.wsaua.org](http://www.wsaua.org) to register on-line and make hotel reservations. All presenters must register.
- September 20:** Deadline to make room reservations.  
*(Rooms subject to availability- we suggest you make your room reservations as soon as possible.)* Visit [www.wsaua.org](http://www.wsaua.org) to register on-line & make hotel reservations.
- PowerPoint Slide Instruction :** Microsoft PowerPoint digital files will be the only method of presenting your paper at the Annual Meeting.
  - The WSAUA will need to receive your PowerPoint file(s) in advance via email or CD ROM.
  - Slides to follow the 6x6 rule
  - MAC Users: Be sure your file can be opened on a P.C. Some early versions of Power-Point may not be compatible.
  - All files will be pre-loaded into an IBM compatible Laptop P.C. where they will be stored for use in your presentation.
  - Short imbedded videos are permitted, however, will be subject to output testing.
  - You will be able to make minor adjustments or bring an updated file on a CD or data stick 24 hours in advance to your presentation at the meeting.
  - Please bring backup of file to meeting.
  - You will NOT be permitted to use your own computer at the time of presentation.
- Dress code :** Business attire suggested for presenters.
- Presentations at the WSAUA Annual Meeting:**
  - Must represent a balanced view of the therapeutic options,
  - Must identify commercial products if they are unlabeled or investigational uses
  - Which use generic names or products contribute to impartiality; if trade names are used, those of several other companies should be used.