

TO: Scientific Session Presenters
FM: Fred E. Govier, M.D., Program Committee Chairman
RE: Western Section AUA, 84TH Annual Meeting



Important Presenter Guidelines and Deadlines below:



- August 20:** Deadline to receive presenter's disclosure form (enclosed).
Presenters who do disclose will not be allowed to present.

- August 20:** Deadline to receive your acceptance to present paper.
Make corrections to paper title or names as needed.

- August 30:** Deadline to pre-register at discounted rate.
Visit www.wsaua.org to register on-line and make hotel reservations. All presenters must register.

- September 3:** Deadline to receive your Powerpoint slides. Email to: abstracts08@wsaua.org
(include your name & abstract# in the subject line of the email.) If a large file, mail your CD to WSAUA, 1950 Old Tustin Ave., Santa Ana, CA 92705 – label with your name and abstract#.

- PowerPoint Slide Instruction :** Microsoft PowerPoint digital files will be the only method of presenting your paper at the Annual Meeting.
 - The WSAUA will need to receive your PowerPoint file(s) in advance via email or CD ROM.
 - Slides to follow the 6x6 rule
 - MAC Users: Be sure your file can be opened on a P.C. Some early versions of Power-Point may not be compatible.
 - All files will be pre-loaded into an IBM compatible Laptop P.C. where they will be stored for use in your presentation.
 - Short imbedded videos are permitted, however, will be subject to output testing.
 - You will be able to make minor adjustments or bring an updated file on a CD or data stick 24 hours in advance to your presentation at the meeting.
 - Please bring backup of file to meeting.
 - You will NOT be permitted to use your own computer at the time of presentation.

- Dress code :** Suggest business attire for presenters.

- Presentations at the WSAUA Annual Meeting:**
 - must represent a balanced view of the therapeutic options,
 - must identify commercial products if they are unlabeled or investigational uses
 - which use generic names or products contribute to impartiality; if trade names are used, those of several other companies should be used.